



HOTEL & SPA

Wedding Terms and Conditions

1. The contract and its contents form an agreement between the Bride & Groom and the Hotel and should be returned to the Hotel within 1 month of receipt together with any deposit stated.
2. Date of wedding being held within the Hotel
3. Full name & address of Bride & Groom:
4. In accordance with Jersey Law we are an approved premises venue for civil marriages. A minimum of 3 months notice must be given to the hotel if a ceremony is requested to be held with our premises.
5. Payment of wedding
The following pre-payments will be required:
 - To guarantee the booking, 25% of the total contracted cost. Notwithstanding any other Terms or Conditions, this deposit is non-refundable and non-transferable.
 - Two month prior to the function date: 50% of the contracted cost required.
 - Full Payment of known costs must be received no later than 21 days before the date of the wedding
 - Any additional costs incurred by the Hotel and not taken into account in the calculation of the total charges must be paid on departure. A credit card is required to secure all additional charges. .
6. Please note that in the event of cancellation, the following charge in relation to loss of revenue will apply for the **Entire Event.**
 - Cancellations received 12 weeks prior to the event – No Charge
 - Cancellations received 8 weeks prior to the event – 25%
 - Cancellations received 4 weeks prior to the event – 50%
 - Cancellations received 2 weeks prior to the event – 100%
7. All rooms above the terrace must be booked on the night of the wedding, a special rate will be offered to the wedding party.
8. Complimentary suite for the bride and groom will only be offered to parties of 50 guests or more. Minimum of 2 nights stay. During summer period we require a minimum of 8 bedrooms to be booked to be eligible for the discounted rate.
9. A 10% service charge will be added to all food and beverage bills
10. Music – The noise level within the hotel must be kept under control at all times, at no stage may drums be allowed to be used at the event. Music will be turned down by 50% during the hours of 23.00 and midnight, music may be played through our PA system until 1 am.
11. The Terrace bar will be shut from 22.30, all guests may move to our residence bar inside the hotel.
12. Any additional sundries that are brought to the hotel by the bride & groom must be declared to the hotel prior to the wedding. The hotel will not accept any loss or damage of these items, all additional items brought by the bride & groom to the hotel must be cleared from the premises within 24 hours of the wedding day.
13. A minimum of 2 weeks will need to be given to the hotel for the pre-order of the Wedding Breakfast; this will include both food and beverages.
14. There will under no circumstances be smoking at the main entrance of the hotel.
15. The hotel shall not be liable for any loss or damage to the property of the client or any such person as may so occur except within the constraints of the Hotel Properties Act 1956. In the case of loss or damage to the property, it shall be reported and noted by the Duty Manager at the time of discovery thereof and reported to the Police within 24 hours.
16. The client shall indemnify the Hotel from any loss or damage caused to any part of the Hotel premises or to any fixtures and equipment in the situation, which may arise as a result of the wedding or property introduced to the Hotel premises by the client or any such persons.
17. The client will always comply with the statutory laws concerning licensing and entertainment provisions relevant to the event.
18. The Wedding shall terminate at the time stated. An additional charge may be made at the discretion of the Hotel, for any overrun.
19. All pre-payments are non-refundable.